

## **JOB ANNOUNCEMENT**

- ORGANIZATION:** Community Legal Services, Inc.  
[www.clsaz.org](http://www.clsaz.org)
- POSITION:** **STAFF ATTORNEY, HOUSING UNIT**
- LOCATION:** Central Phoenix Office  
305 South Second Avenue  
Phoenix, Arizona 85003
- QUALIFICATIONS:** The qualified applicant must be a member of the Arizona State Bar and have a demonstrated interest in eliminating inequities for individuals and families with low incomes in the civil justice system by providing high-quality legal advice, advocacy and assistance to low-income Arizonans.
- DUTIES:** Interviews applicants and clients; provides legal advice, brief service and direct representation; completes applications for services and performs file management; represents clients in court and administrative proceedings, and other appropriate forums; negotiates settlements; keeps current on the law and procedures within areas of practice, with an emphasis on subsidized and public housing; engages in community education and outreach activities; conducts legal research; actively participates in strategic advocacy to eliminate systemic barriers to access to justice to persons with low incomes. Performs other duties as assigned.
- SALARY:** Depending on experience, excellent benefits package, including 12 paid holidays, health, dental and disability insurance, compensation for bilingual ability and more.
- TO APPLY:** Send resume, cover letter and references to:  
  
Human Resources Administrator  
Community Legal Services  
P.O. Box 21538  
Phoenix, Arizona 85036-1538  
Or  
Email documents to [infojobs@clsaz.org](mailto:infojobs@clsaz.org) Attention: Human Resources Administrator
- CLOSING DATE:** Open Until Filled

***COMMUNITY LEGAL SERVICES IS AN EQUAL OPPORTUNITY EMPLOYER.***