

EMPLOYER INFORMATION
TENANT COVID-19 NOTICE FOR POSTPONEMENT OF LOCK-OUT BECAUSE OF
GOVERNOR DUCEY'S EXECUTIVE ORDER 2020-49

Date: _____

Tenant Name: _____

Tenant Address: _____

Tenant Phone/Fax/Email: _____

TO EMPLOYER/COMPANY OFFICIAL

Please assist me in providing available supporting documentation to my landlord/property manager required by Governor Ducey's Executive Order dated July 16, 2020, to postpone lockouts resulting from eviction actions filed in Arizona. Please check the applicable box(es) below which justify the postponement of my lockout by the constable, because I have suffered a substantial loss of income resulting from COVID-19.

- Job loss.
- Reduction in compensation.
- Closure in place of employment.
- Obligation to be absent from work to care for a home-bound school-age child.
- Other pertinent circumstances.

EMPLOYER/COMPANY INFORMATION:

Employer/Company Name: _____

Address of Employer/Company: _____

Phone/Fax/Email Information: _____

Signature of Employer/Company Official

Name: _____ **Title:** _____ **Date:** _____

This notice was sent by regular mail on: _____

This notice was sent by Certified Mail/Return receipt requested – tracking number: _____

This notice was emailed/texted to (name, email address, phone number): _____

This notice was hand-delivered on _____ to (name/title): _____

KEEP SEVERAL COPIES OF THIS COMPLETED NOTICE FOR YOUR RECORDS