

CENTRAL OFFICE
P.O. Box 21538
305 South Second Avenue
Phoenix, Arizona 85036-1538

FARMWORKER OFFICE
P.O. Box 21538
305 South Second Avenue
Phoenix, Arizona 85036-1538

EAST VALLEY OFFICE
1220 S. Alma School Road, Suite 206
Mesa, Arizona 85210



Community Legal Services

MOHAVE OFFICE
1720 Beverly, Suite A
Kingman, Arizona 86401

YAVAPAI OFFICE
401 N. Mount Vernon
Prescott, Arizona 86301

YUMA OFFICE
201 South 1st Avenue
Yuma, Arizona 85364

VOLUNTEER LAWYERS PROGRAMS
Maricopa County - Central Office
Yavapai County - Prescott Office
Yuma/La Paz Counties - Yuma Office

HUMAN RESOURCES ADMINISTRATOR

LILLY PANIAGUA

P.O. Box 21538
305 South Second Avenue
Phoenix, Arizona 85036-1538
Telephone (602) 258-3434, Ext. 2420
FAX (602) 253-1536
TDD (602) 254-9852
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JOB ANNOUNCEMENT

- ORGANIZATION:** Community Legal Services, Inc.
305 South Second Avenue
Phoenix, Arizona 85003
- POSITION:** FULL TIME STAFF ATTORNEY
- DESCRIPTION:** Community Legal Services is seeking 1 Full Time Staff Attorney for its Central Phoenix Office to work in the Triage Unit. The Triage Unit Staff Attorney will be handling a variety of cases within the Priorities and Case Acceptance Guidelines as approved by the CLS Board of Directors.
- LOCATION:** 305 South Second Avenue
Phoenix, Arizona 85003
- SALARY:** Depending on licensure and experience; excellent benefits including 12 paid holidays, health and disability insurance, dental insurance, malpractice insurance, educational loan assistance and additional compensation for bilingual ability.
- QUALIFICATIONS:** The qualified applicant must be licensed to practice in Arizona; have a demonstrated interest in eliminating poverty-based inequities in the civil justice system by providing high-quality legal advice, advocacy and assistance to low-income Arizonans. Willingness to practice in a busy call center environment and work as a team member; ability to spend a large amount of time with clients on the telephone or through e-mail; ability to switch to and from different subject matters quickly; family law experience is beneficial; Bilingual – English/Spanish desirable, but not required.
- TO APPLY:** Send cover letter, resume, writing sample, three (3) professional and two (2) personal references to:

Email documents to infojobs@clsaz.org Attention: Human Resources Administrator
- CLOSING DATE:** Open Until Filled

COMMUNITY LEGAL SERVICES IS AN EQUAL OPPORTUNITY EMPLOYER.



Community Legal Services is committed to eliminating poverty-based inequities in the civil justice system by providing high-quality legal advice, advocacy and assistance to low-income Arizonans.