



Law Offices
Maricopa County Central Office
Human Resources

JOB ANNOUNCEMENT

- POSITION:** Managing Attorney
Set Asides, Employment and Tax Unit (Central Phoenix Office)
- ORGANIZATION:** Community Legal Services, Inc.
Central Phoenix Office
305 South 2nd Avenue
Phoenix, AZ 85003
www.clsaz.org
- DESCRIPTION:** A minimum of five years of legal experience including litigation experience. Strong preference given to candidates who have worked in legal services and/or demonstrated commitment to aggressive and strategic advocacy on behalf of low-income people. Must be a member of the Arizona State Bar or Rule 38 eligible.
- QUALIFICATIONS:** The Managing Attorney is responsible for the day to day operation of the Set Asides, Employment and Tax Unit (SET) located in Phoenix, Arizona. In addition, the Managing Attorney will be expected to take a leadership role in CLS' efforts to provide strategic advocacy, including litigation to address the legal problems of the low-income community. The Managing Attorney will also have the responsibility to supervise, evaluate and train staff; maintain relations between the office and the local bar and the community; and coordinate intake of clients and caseload distribution.
- SALARY:** Depending on licensure and experience; excellent benefits package, including 12 paid holidays, health and disability insurance, dental insurance, malpractice insurance, educational loan assistance and additional compensation for bilingual ability.
- TO APPLY:** Send resume, writing sample, three (3) professional and two (2) personal references to:
- Human Resources
COMMUNITY LEGAL SERVICES
P.O. Box 21538
Phoenix, Arizona 85036-1538
- CLOSING DATE:** Open Until Filled

Community Legal Services Is An Equal Opportunity Employer.

305 S. 2nd Ave., Phoenix, AZ 85003
Phone 602-258-3434 Fax 602-682-3437
Advocate. Litigate. Educate.