

MARICOPA COUNTY  
CENTRAL OFFICE  
305 South Second Avenue  
Phoenix, Arizona 85003-2402

FARMWORKER OFFICE  
305 South Second Avenue  
Phoenix, Arizona 85003-2402

MOHAVE OFFICE  
2701 E. Andy Devine, Suite 400  
Kingman, Arizona 86401

YAVAPAI OFFICE  
148 N. Summit Avenue  
Prescott, Arizona 86301



**Community**  
Legal Services

SAN LUIS OFFICE  
845 East "B" St., Suite 1  
San Luis, Arizona 85349

YUMA OFFICE  
204 South 1st Avenue  
Yuma, Arizona 85364

VOLUNTEER LAWYERS PROGRAMS  
Maricopa County - Central Office  
Mohave/La Paz Counties - Kingman Office  
Yavapai County - Prescott Office  
Yuma County - Yuma Office

**ADMINISTRATIVE OFFICE  
HUMAN RESOURCES ADMINISTRATOR  
LILLY PANIAGUA**

P.O. Box 21538  
305 South Second Avenue  
Phoenix, Arizona 85036-1538  
Telephone (602) 258-3434, Ext. 2420  
FAX (602) 253-1536  
TDD (602) 254-9852

**JOB ANNOUNCEMENT**

**ORGANIZATION:** Community Legal Services, Inc.  
[www.clsaz.org](http://www.clsaz.org)

**WHO WE ARE:** Community Legal Services (CLS) is a team of highly motivated individuals, who provide legal assistance, advice or representation, self-help materials and legal education so people can know their rights. We focus on helping survivors of domestic violence; assisting victims of consumer fraud and abuse, protecting tenants from unlawful/unfair practices by landlords, foreclosures, legal problems affecting agricultural workers, wage claims and other employment matters, and federal and state programs affecting people's health and economic stability. We are dedicated to addressing economic, racial and other inequities by delivering legal services and education to vulnerable members of the community.

**POSITION:** **STAFF ATTORNEY- SET ASIDE, EMPLOYMENT AND TAX CLINIC UNIT (TEMPORARY POSITION)**

**DUTIES:** Community Legal Services is seeking a Staff Attorney with 0-10 years of experience for its Central Phoenix Office. This position will work exclusively in the **Set Aside, Employment and Tax Clinic Unit**. The position will be centered in Maricopa County; however, may require travel to or participation in clinics and community events in and around Maricopa County. This position is a temporary Staff Attorney position for a term of two years.

**QUALIFICATIONS:** The qualified applicant must: be a member of the Arizona State Bar; and have a demonstrated interest in employment law and criminal law in particular record restoration and expungements, as well as an interest in eliminating poverty-based inequities in the civil justice system by providing high-quality legal advice, advocacy and assistance to low-income Arizonans.

**SALARY:** Depending on licensure and experience; excellent benefits package, including 12 paid holidays; a generous PTO plan (vacation, sick and personal leave); health and dental insurance (95% employee - 70% dependents), disability insurance, malpractice insurance, educational loan assistance, 403b pension plan, bar dues



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payment, possible eligibility for the Public Service Loan Forgiveness Program, compensation for bilingual (Spanish fluency) ability, and more.

**TO APPLY:**

Send cover letter, resume, a writing sample, three (3) professional references and two (2) personal references to: Human Resources [lpaniagua@clsaz.org](mailto:lpaniagua@clsaz.org) or email documents to [infojobs@clsaz.org](mailto:infojobs@clsaz.org) Attention: Human Resources

**CLOSING DATE:**

Open Until Filled

***COMMUNITY LEGAL SERVICES IS AN EQUAL OPPORTUNITY EMPLOYER***